

**Application Guidelines for Associate Professor or Senior Assistant Professor,
The Division of Applied Chemistry,
Tokyo University of Agriculture and Technology [for Women Only]**

[Overview of Recruitment]

Tokyo University of Agriculture and Technology (TUAT) has implemented the “Career Design Program for Female Faculty Members” based on our policy of increasing the number of female faculty members to encourage campus diversity and inclusion under the President's leadership. As a part of this program, we are pleased to announce a call for applications from qualified female researchers for the position of Associate Professor or Senior Assistant Professor in the Division of Applied Chemistry, Institute of Engineering.

The female appointee in this position will belong to the Institute of Engineering and can manage her own research group (laboratory) with start-up funds and other supports for establishing her research environment in consultation with her mentors. She may also have access to a variety of campus support programs provided by the Women's Future Development Organization during her specific life events. The successful appointee will hold a concurrent appointment in the Department of Applied Chemistry, Faculty of Engineering and Graduate School of Engineering. She will be expected to conduct lectures in her area of expertise and supervise undergraduate and graduate students in the research group.

She will be reviewed for promotion (to Professor for Associate Professor or to Associate Professor for Senior Assistant Professor) in the fifth year of employment. The evaluation for promotion will be based on her research and teaching achievements after employment, in accordance with the university regulations. If, as a result of the review, she is deemed ineligible, she will be reviewed again in her sixth or seventh year (this review can be postponed due to her life events).

[Job Title]

Associate Professor or Senior Assistant Professor (one position)

[Status]

Full-time (tenured, non-fixed term)

[Recruitment Field]

We are seeking an outstanding female researcher specializing in inorganic chemistry, physical chemistry, organic chemistry, polymer science, computational chemistry, or materials science. We welcome applicants who have a clear vision for addressing global challenges such as energy, environment, and advanced materials—key focus areas of the Department of Applied Chemistry—and who are motivated to become leading researchers in these fields.

[Job Responsibilities]

The appointee will engage in original research, teaching activities, and administrative duties in the Department of Applied Chemistry, in accordance with her area of expertise.

<Research> Conduct original and innovative research

<Teaching> (1) Conduct lectures and laboratory courses (offered in Japanese) in the Department of Applied Chemistry, Faculty of Engineering and Graduate School of Engineering. It should be noted that she may be assigned to conduct lectures in the following subjects: inorganic chemistry, physical chemistry, polymer science or a physics-related subject. In addition, she may be required to conduct lectures in English. (2) Supervise undergraduate and graduate students in the research group

<Administration> Conduct administrative duties primarily related to the management of the University and the Department of Applied Chemistry.

[Requirements]

A female researcher who holds a doctoral degree at the time of appointment and, in principle, has more than three years of working experience in academia or research institutes.

[Salary and Benefits]

- Annual salary system based on the rules of the University.

Examples:

Associate Professor

Annual Salary System: Monthly basic salary of around ¥510,000 (for approximately 12 years post-PhD experience. The amount varies based on educational background and years of experience. This includes the regional allowance.)

Approximate annual salary, including performance pay (bonus), is around ¥8.0 million.

Senior Assistant Professor

Annual Salary System: Monthly basic salary of around ¥430,000 (for approximately 4 years post-PhD experience. The amount varies based on educational background and years of experience. This includes the regional allowance.)

Approximate annual salary, including performance pay (bonus), is around ¥7.0 million.

- Allowances: Commuting allowance, and others as per university policy
- Working hours: Discretionary labor system (7 hours 45 minutes/day)
- Days off: Saturdays, Sundays, national holidays, May 31, and December 29 to January 3.
- Paid leave: Annual paid leave, special leave etc.
- Life Event Support: Various internal support systems provided by the Women's Future Development Organization: <https://web.tuat.ac.jp/~dan-jo/josei/support.html>
- The appointee manages her own research group (laboratory). A total of 3,000,000 yen will be provided during the first three years.
- A mid-term review will be conducted in the third year of employment to assess research progress. A full review will be held in the fifth year, and she will have an opportunity for promotion (to Professor for Associate Professor or to Associate Professor for Senior Assistant Professor) if she is deemed eligible. In case she is deemed ineligible, she will need to be reviewed again in the sixth or seventh year (she may postpone the initial promotion review and any subsequent reviews if she has taken leave due to a life event). Eligibility criteria for higher positions will be announced by the selection committee within six months of employment. If she remains ineligible after these opportunities, she will retain the position at the time of employment.

[Affiliated Institution and Work Location]

Affiliation: Institute of Technology, Tokyo University of Agriculture and Technology

(Additional post: Women's Future Development Organization; Department of Applied Chemistry, Faculty of Engineering and Graduate School of Engineering)

Name of Institution: Tokyo University of Agriculture and Technology

Type of institution: National University Corporation

Location: 3-8-1 Harumi-cho, Fuchu-shi, Tokyo 183-8538, Japan

Workplace: Koganei Campus, 2-24-16 Naka-cho, Koganei-shi, Tokyo 184-8588, Japan

[Start Date]

October 1st, 2026, or the earliest possible date thereafter

[How to Apply and Documents Required]

Please combine all of the application documents listed below into a single PDF file (up to 20 MB size file is available) and submit it by email to the following contact address:

Takeshi SHIMOMURA (Professor, Dr.)
Department of Applied Chemistry
Tokyo University of Agriculture and Technology
email address: simo@cc.tuat.ac.jp

Please be kindly sure that the email is titled as "Application for a Female Faculty Position in the Division of Applied Chemistry (Applicant's Name)". A confirmation email will be returned. Personal information submitted in the application will be handled appropriately in accordance with the Act on the Protection of Personal Information and the TUAT regulations. The fact of her application will be kept confidential, while inquiries may be made to the extent necessary for the selection process. Any documents submitted in the application process will not be returned. Notification of the selection results will, in principle, be sent by email.

<Application Documents>

1. Curriculum vitae (Download and use the form designated by the university)

Link to the form: https://www.tuat.ac.jp/en/outline/kyousyoku/kyouin/curriculum_vitae.html

2. Research achievement

Make a list in chronological order for the following categories:

(a) Original research papers, (b) Books and Review articles, (c) Keynote, Invited, and Requested lectures, (d) Patents, (e) Awards, (f) Research funds ever received, (g) Educational experiences, (h) Remarks, etc.

For (a) and (b), underline the applicant's name and mark the corresponding author with an asterisk (*). For reprints submitted separately, indicate with a circle (○). For international co-authored papers, indicate with a double circle (◎)

3. Reprints of major publications (up to five reprints; at least one reprint is required)
4. An overview on previous research results (Within two A4 pages, including figures)
5. An overview on research plan at TUAT (Within two A4 pages, including figures)
6. Educational aspirations (Within one A4 page)
7. Contact information for two professional references (Name, Affiliation, phone number, and email address) who can evaluate her research and career

[Application Deadline]

Monday, June 1st, 2026 (Japan Standard Time)

[Selection Process]

Selection will be based on submitted application documents and an interview. The date and time of the interview, as well as any materials required for the interview, will be communicated by email to the selected candidates. Please note that interviewees will be responsible for any travel and accommodation expenses incurred during the application/selection process.

[Contact Information]

Takeshi SHIMOMURA (Professor, Dr.)
Department of Applied Chemistry
Tokyo University of Agriculture and Technology
Email address: simo@cc.tuat.ac.jp; phone +81-42-388-7051
Department website: <https://www.tuat.ac.jp/department/engineering/applchem/>

[Note]

- This recruitment initiative is conducted in accordance with Article 8 of the "Act on Securing Equal Opportunity and Treatment between Men and Women in Employment" (Act No. 113 of 1972).
- Tokyo University of Agriculture and Technology is actively committed to promoting gender equality, see: http://web.tuat.ac.jp/~dan-jo/danjo_new/index.html

- For further information of TUAT Women's Future Development Organization, see: <https://web.tuat.ac.jp/~dan-jo/josei>
- Based on the Foreign Exchange and Foreign Trade Act, TUAT conducts security checks when hiring new staff. We, therefore, ask you to provide information necessary for the security check. As a result of reviewing the information, if the applicant falls under any regulatory requirements, we may ask you to change the scope of your desired education and research. Additionally, if the Ministry of Economy, Trade and Industry disapproves TUAT's request to approve your acceptance, our offer to you may be cancelled.